

BWAQ Board Meeting Minutes – 12 June 2021 @ 10:03 AM Pacific Time

BWAQ Board Minutes, Action Items in red.

Board Member Attendance:

President: Steve Freeborn	X	VP: Scott Matthews	X
Secretary: Zena Courtney	X	Treasurer: Patti Cunningham	X
Communications: Angela Turley	X	Membership: Nellis Kim	X
Team Rep: Mike Murphy	X	KCAC Brunch Rep: Kathy Byers	XE
Team Rep: TBD		Evergreen Rep: Kim Boggs	
Covington Rep: Eric Durban	XE		

Other Attendees:

Wendy Neely XE (E= left early)

#1- Minutes- Steve requested any edits to the 12 April 2021 Board Meeting minutes. Minutes, as edited, MSA (Moved, Seconded & Approved). New Open Action items are listed in Minutes below.

#5. Events – early walk on

- **Tues, June 22, 2021- Wed, September 22, 2021: Pacific Northwest Virtual Swim Event**
 - Thank you for everyone that tested the website/links, ready to go live after this meeting, Angie posted teaser on several Facebook pages. Registration (individual and teams) will be open until Aug 22. No team name change after team is created. Eric uploaded all badges. Angie noticed a Sodsip item that needed changed- contacted Eric. Angie will post information on the PSM (Puget Sound Masters) Facebook page. Angie will upload RunSignUp registrations to Sodisp in time for the first invites to sign up to log miles to go out on Thursday 6/17/2021
 - RunSignUp opens Sunday, 13June- Explanation of time lag between RunSignUp and Sodisp invitation is explained on RunSignUp.
 - Angie will download registration info to Sodisp for the initial tracking invitation on 6/17/21, Sodisp will be updated as Angie is notified of new registrations on RunSignUp.
 - Mary Ann created logo, updated banner, created t-shirt art (receive 1 perfoamce t-shirt with registration, swimmers can purchase more at registration (expected steel blue colored t-shirt).
 - Can swimmer retroactively enter miles back to June 22nd if entered on August 22nd. We will align to Sodisp programming. We are good either way as this event is the encourage participation.
- Sat, September 25, 2021: LSOS update (Eric/Wendy)
 - Mtg next Sat for getting started.

#2- Financial Reports - Patti provided a review the financials. The bank balance is \$49,271.00 and is steadily declining but we should have enough to last through year end. Next action is second PPP loan forgiveness request, Patti is waiting for forgiveness process to open. We received \$66.79 from Amazon Smile.

#3. Membership (Nellis) – The temporary \$15 to \$10 fee swims only increased attendance by one person = 32 swimmers for first 2 weeks of May w/64 swims and 33 swimmers for second 2

weeks of May w/100 swims. Total fees collected with the 100 swims was only \$40 due to the \$10 special pricing. Nellis & Wendy keep getting asked about returning to a membership fee structure. Nellis created spreadsheet to show a costs/fees for various pools. Monthly cost in May for FWCC/\$1460, for KCAC/\$800, for Sumner/\$638= total operation costs for May= \$2898, actually only collected \$1960 in fees. Nellis suggested offering membership \$225/month=~18 swims/month at \$12 each (savings for three heavy users with current schedule), and drop-in fee reduced to \$12. Question was asked about how other USMS teams are charging for swimming. Wendy suggested that we focus on how we go forward. It was asked about a 2x or 3x/week membership. Nellis cannot handle calls to stop and start memberships based on a weak monthly attendance. **Nellis will ask Club Assistant a new monthly membership rate of \$225 to keep impact minimal and will create a 2x or 3X / week rate and start 1 July 2021.** Twin Lakes pool is having mechanical issues, not an early morning option yet.

#4. Coach Updates (Wendy) – Everything is going well, many new members, everyone is improving, 9:30AM time at KCAC slot is most popular now, sometimes Friday at Noon w/more tri folks. Seems attendance at KCAC is going up due to more folks getting the info that there are workouts! Wendy will keep in touch with Twin Lakes regarding their pool opening/availability. Marine Hills charges \$150/workout, too expensive for us.

#5. Events

- **Sat, July 31, 2021: Swim Defiance update (Zena)**
 - Metro Parks has been corresponding with Zena regarding US Coast Guard permits and questioned the number of power boats. (Application submitted May 21, 2021)
 - Review Budget – **Angie will research RunSignup charges, Zena will write 3 event sponsorship request letter (like CLO GOLD sponsorship letter) to Ashley House to include payment details and will send CLO payment details separately;** deleted Ferry ticket and advertising costs and **Mike Murphy and Scott Matthews will organize/manage the manual timing at the finish line so BuDu costs were eliminated, Zena will cancel with BuDu.** Budget was MSA with changes noted.
 - Help needed to define COVID applied guidelines, determine what to post on website for guidance. Nellis wisely suggested we wait until closer to event to decide what is required.
 - Zena applied for Coast Guard Permit on April 23, 2021. Updated buoy locations received from TMI on June 1, 2021. **Zena to update Coast Guard permit application.**
 - Zena requested Costco donations on May 24, 2021 (Fife, Tacoma, Federal Way), Trader Joe and Poverty Bay Coffee. Poverty Bay Café sold to Fusion (company next door). Katy Smith acquired food donation from Red Elm Café in Tacoma. **Zena will ask Katy to ask for a Cambro from them.**
 - Steve coordinated with Brad at NW Tri & Bike that he will supply swim safer buoys, Shop being sold but new owners but they will honor Brad's agreements.
 - TMI Water Safety meeting tentatively set for June 26th/27th at Foss Waterway Seaport Museum meeting room.

#6- Newsletter –Next Newsletter will have extensive membership info updates from Nellis and info for Pacific Northwest Virtual Swim and Swim Defiance.

- Meeting was adjourned at 11:22 AM

#7 - Next Meeting: Saturday July 10th @ 10:00 AM via Zoom

Topic: Blue Wave Monthly Meeting

Time: May 8, 2021 10:00 AM Pacific Time (US and Canada)

Every month on the Second Sat, 12 occurrence(s)

Jul 10, 2021 10:00 AM

Aug 14, 2021 10:00 AM

Sep 11, 2021 10:00 AM

Oct 9, 2021 10:00 AM

Nov 13, 2021 10:00 AM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/meeting/tZMtdeGgqjsvE9CJIBtZfHgFLDIImkVWOdPI/ics?icsToken=98tyKuGvrjkiEtCVtRCDRpwEAojoWfzwiGJYj_p-thPHFxpVSgTQGsZOG790Ju__

Join Zoom Meeting

<https://us02web.zoom.us/j/87028840594?pwd=Umd2OXI2eDZhWmVZci9xanFFVEpZQT09>

Meeting ID: 870 2884 0594

Passcode: 791246

One tap mobile

+12532158782,,87028840594#,,,,*791246# US (Tacoma)

+13462487799,,87028840594#,,,,*791246# US (Houston)

Dial by your location

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+1 312 626 6799 US (Chicago)

Meeting ID: 870 2884 0594

Passcode: 791246

Find your local number: <https://us02web.zoom.us/u/kbG31tlfmN>