

BWAQ Board Minutes - 19 July 2020 @ 08:00 via ZOOM

Board Member Attendance:

President: Steve Freeborn	X	VP: Zena Courtney	X
Secretary: Leslie Kim	X	Treasurer: Patti Cunningham	X
Communications: Angela Turley	X	Membership: Nellis Kim	X
KCAC AM Rep: Melanie Crump		KCAC Brunch Rep: Kathy Byers	X
KC AC PM Rep: Little Verbeurgt		Evergreen Rep: Kim Boggs	X
Covington Rep: Eric Durban	X	Head Coach: Wendy Neely	

#1 - Minutes (Steve):

Approval of 28 June 2020 meeting minutes. MSA (Moved, Seconded & Approved).

#2 - Financial Reports (Patti):

1. Reviewed the budget.
 - 1.1.\$40,543 current bank balance.
 - 1.1.1.No outstanding bills.
 - 1.1.2.\$500 City of Seatac check is still being held by the City.
 - 1.1.3.Pool bills from Twin Lakes and Evergreen were both paid.
2. Early in July we received the full amount of \$9378.00. Used it for June payroll.
3. Filed quarterly taxes, but it was \$0 b/c our income was too low and payroll was \$0.
4. Eric filed the 990 tax form.

#3 - Membership Report (Nellis):

1. Nellis distributed the updated report: 35 swimmers, high of 15 swims, approx. \$2400 in revenue.
 - 1.1.Likely no Evergreen practices b/c not enough swimmers are registering.
2. No scholarships will be issued with the current drop-in fee situation.

#4 - Coach Updates (Wendy):

1. KCAC is scheduled to reopen on 24 Sept. No reopening dates for FWCC and Covington.
2. Currently we do not plan to use Fife's pool b/c of the distance and Fife also requires a minimum of 12 swimmers.
3. There will be at least a 30 day window, after teams resume practice, before any meets are allowed (USA Swimming guidelines).

#5 - Events (Eric, Zena, Angela):

1. **Last Splash of Summer** (new name) @ Angle Lake:

- 1.1.Registration open from 26 July - 28 August.
- 1.2.Will be a 1, 2, 5 mile virtual swim \$35 for first swim. Priced accordingly for those attendees who want to participate in multiple swims.
- 1.3.Virtual swim will occur from 1 August to 19 September.
- 1.4.Ashley House Insurance provided a \$500 sponsorship. Will also provide the insurance for SOS.
- 1.5.Eric reviewed costs based on estimates of 75 swimmers - tees, caps, certificates.
- 1.6.Concerns regarding the accuracy of the apps that are measuring distance and time.
- 1.7.Tasks TBD:

- 1.7.1.Shirts, caps, and completion certificate. Design, production, and budget - **Wendy & MaryAnn**
- 1.7.2.Waiver of Liability to be required at registration - **Steve**
- 1.7.3.Set up registration of "RunSignup" - **Angela**
- 1.7.4.Bill sponsors (2 currently) - **Patti**
- 1.7.5.Description of what services Ashley House provides (Title Sponsor) - **Steve**
- 1.7.6.Event Budget coming shortly - **Eric**
- 1.7.7.Open water suggestions to entrants or on the rules page - **Wendy, Mike, Zena**
- 1.7.8.**Leslie** - send email to motion & approve the donation of 20% of proceeds to Ashley House. (done 20.07)

2. Long Course Nationals that were scheduled for August, have been canceled. Planning a "virtual" Nationals swim.

#6 - Newsletter (Zena, Nellis):

1. Will publish a Summer Edition of the newsletter and distribute by the end of July.
 - 1.1.Include Swimmer Guidelines, Event updates (LSOS), PNA announcements.
 - 1.2.Treasurer & Membership Report.
 - 1.3.Summary of Meeting Minutes.
 - 1.4.No scholarships while under COVID19 restrictions.
 - 1.5.Include info regarding orange BWAQ caps available.

#7 - Next Meeting: Sunday 13 September @ 08:00 via Zoom

Leslie - set up separate BWAQ Zoom account and work with Patti re: expense.

***Red font = Open action items**