

BWAQ Board Minutes - March 22, 2020 @ 0800 via ZOOM Meeting

Board Members Present:

President: Steve Freeborn	X	VP: Zena Courtney	X
Secretary: Kaycie Wood		Treasurer: Patti Cunningham	X
Communications: Angela Turley	X	Membership: Nellis Kim	X
KCAC AM Rep: Melanie Crump	X	KCAC Brunch Rep: Kathy Byers	
KCAC PM Rep: Little Verbeurgt		Evergreen Rep: Kim Boggs	X
Covington Rep: Eric Durban		Guest-Head Coach: Wendy Neely/ KCAC	X

Minutes:

Approval of February meeting minutes as edited by Zena - MSA (Moved, Seconded & Approved).

Budget:

1. There was discussion about how the loss of Champs and Swim Defiance (SD) are going to affect the 2020 budget. The figures discussed were rough estimates. We will review the budget again when Eric is present at the next meeting.
2. Zena mentioned that we might be able to replace the Champs fundraiser with hosting the LCM meet in July. Steve said Sally Dillon offered it to BWAQ when he had discussions about cancelling Champs. Steve will check on the pool fees for LCM to see if it is feasible for BWAQ to host. PNA will reimburse BWAQ if we lose money.
3. Angie commented that the PNA Champs refund went very smoothly. Within 2 days, all fees were refunded (less the \$229.55 service fee paid by the PNA) by Club Assistant / CA. She will send a "thank you" note to CA.

Summer Schedule:

- SD is scheduled for June 27th.
- LCM is scheduled at KCAC for July 19th.
- LGOS is scheduled for August 29th.

It was agreed that if BWAQ hosts the LCM meet in July, that three events in three consecutive months is too much for the club to manage. SD will be cancelled.

LGOS is proceeding for August 29th as a non-USMS sanctioned event.

- Ashley House will be the sponsor and will cover the insurance.
- Steve will produce the entry waiver for signature.
- Angie has been researching other online registration platforms and will coordinate results with Wendy and Eric. Raise The Bar uses www.runsignup.com.
- Insurance has no age limit.

Membership:

Angie commended Nellis' ability to put all Club Assistant billings on hold. When memberships resume, they will be prorated for the month and will also include a two week credit for March 2020 (unless their USMS membership is not resumed). Nellis will send an email with details.

Coaches' Salaries:

- Michelle and Zena do not need funding.
- Michelle has 2 hours in March. All other coaches submitted hours.
- We will pay coaches until March 15th. Nellis offered that one needs to work a minimum of 680 hours to qualify for temporary unemployment assistance.
- Jen and Wendy can apply for unemployment. Income is based off of last year's income.
- USA swimming is paying full-time employees.
- BWAQ can make up the difference at the back-end. The one week delay to receive unemployment benefits has been waived due to COVID-19.
- Angie will research application information and send it to Wendy and Jen. Jen might not qualify for unemployment with her other job.
- Wendy will continue to conduct ZOOM calls (100 max callers for 40 minutes). She started a standing Saturday, 9AM (coffee) call. The ZOOM Meeting app is currently free. There is an upgrade for \$15/month.

Advertising (Social Media & Emails):

Zena to provide Angie with wording to announce the 2020 Swim Defiance cancellation on the website. Wendy will work on postcards for LGOS after Mary Ann's return.

Newsletter:

The next newsletter will be issued at the beginning of April.

- Add results from Nellis and Brian Knittle going to the WWU Vikings Invitational in Bellingham.
- NOTE: Brian was diagnosed with a major health issue. Judy's husband is now on hospice care. Steve and Wendy to write encouraging letters for the April newsletter.

Other:

Leslie Kim has volunteered to take over as Secretary. Her appointment was MSA (Moved, Seconded & Approved).

Next Meeting: Sunday April 26, 8AM at Steve's office or Zoom meeting, if required.