

BWAQ Meeting Minutes- August 7, 2018

Meeting called to order: By *President* Steve Freeborn at 1833

Board Members in Attendance: *President* Steve Freeborn, *Vice President* Gloria VanDusen, *Secretary*, Kaycie Wood, *Treasurer* Judy Williams, *Communications* Angela Turley, *Membership*, Nellis Kim, *KCAC AM Rep* Michelle Menkens, *KCAC Brunch Rep*, Patti Cunningham, *KCAC PM Rep*, Scott Matthews,(phone) *Evergreen Rep*, Kim Boggs,(phone) *Covington Rep*, Eric Durban

Coaches & Team Members in attendance:

Newsletter: Zena Courtney, *LGOS Committee Chair/Swimmer* Mike Murphy

Absent: *Head Coach:* Wendy Neely

1) Approval of Minutes from July Meeting -

Hytek- spelling issue

PNA forgot the th on the 50th anniversary

Motion: "Meeting minutes from July 2018 to be approved with two minor corrections"

MSA (moved/Seconded/Approved)

2) Financial Reports (Judy)

Patti continues to do a really good job. [Thank you Patti]

Pool bills are up to date, specifically KCAC which is good. This is reflected in the budget reports which show as a decrease in the bank account balance.

Twin Lakes has been a good pool especially for our budget. (\$10/lane/hour)

Good donations, one scholarship request to be discussed later (see below).

Surprised not many scholarship request, college kids swimming with team have paid themselves.

Swim Defiance - costs may look scary as merchandise was ordered for two years worth of supplies rather than one in an effort to save money. Discussion regarding need to review with board next time before these kind of decisions are made. Concern expressed about things being misplaced. Merchandise has been misplaced, so this is a real concern.

Zena will keep all merchandise for Swim Defiance and be responsible for it.

The profits may appear lower this year due to the additional merchandise purchased.

Final Report for Swim Defiance will be done by Zena. Waiting for report from TMI which will include boat fees (gass & launching). Savings this year include, no bus to the ferry.

Angela drove, some walked and other had personal rides.

See Spreadsheet showing actuals
Payroll is good, consist & no red flags.

Fundraiser: Jolyn swim & Athletic wear (*The actual name of the company according to their web site*) had a Trunk show at the pool. BWAQ was given a percentage back and the club got a total of \$192. (*Needs to be moved on the spreadsheet & list under donations*)

3) Membership report

The membership number may appear to have an increase but it is really the quarterly membership swimmers paid.

Currently we have 122 swimmers

New swimmers -count: -4 swimmers in July; -3 Swimmers in August; -1 planned for September

Loss of swimmers were related to moves or going back to school

Membership numbers have been consistent all year with an overall increase.

Eric is swimming strong - new swimmer is keeping him on his game.

4) Scholarship

Request for a full scholarship was received. Swimmer is willing to help club by volunteering & has a history with the club.

Steve suggested if the swimmer wants to swim that the club should let her swim unlimited.

Discussion about need to have USMS membership for club's insurance, PNA has scholarships available, and USMS also offers discounts.

Motion: 'Swimmer to receive a 3 month/90 days scholarship for unlimited swim membership to start the on the day of her first swim' **MSA**

→ Nellis to notify

5) **Coach Updates** (Wendy) - No updates

6) **PNA Report** - No updates

7) Past event **2018 Swim Defiance - Swam last weekend.**

Felt to be a successful event over all, Zena to write the final report once data is available.

Registration table went well - swimmers loved the idea of reusable bottles.

Sold buoys - Discussion about giving buoys away at this event, some open water swimmers do hand out buoys for all think they are reasonable. In efforts to keep registration fee down & because most swimmers already have the safety swim buoys was decided not to include them with registration.

Total of 58 swimmers register, did day of event entry

At next event, Last Gasp of Summer, buoys are not mandatory

Popsicle sticks with numbers were liked by the swimmers, and we've even received compliments

ACTION ITEM → all who have BWAQ or event merchandise to send Secretary Kaycie a list of what they have

It is expected that we will have an after actions report from related to miscommunications regarding the 3 hr time limit and when to pull swimmers.

Also need to clarify when to start the one way swims

During the event several swimmers were picked up on boats and spent awhile on the boats then were dropped off in the water and swam to the finish line. Need to make sure these swimmers are disqualified.

Also suggested to have water, towels and maybe other food/safety items available on the boats.

Over all it was a good event, and well run

Due to the timing of the swim this year being in the afternoon, Owen Beach had a variety of people on the beach, a good number who were not a part of the swim event. Numerous non-event participants were interested in the swim event and asking questions. Zena did a good job announcing and giving details about open water swimming.

Some of the kayakers need more direction especially if they are not swimmers. Difficult to get all the directions to the kayakers at the meeting, may want to touch base with them as they check in in addition to the meeting. Kayakers are important. Need to consider how to get the best volunteers for the kayak positions.

→ Nellis volunteered to clarify time commitment (addition to minutes from Zena)

Good turn out for volunteers this year and we ran out of volunteers wavers.

Kayakers were given flags, unfortunately we didn't get them all back.
Professional photographer did a awesome job. [Thank you Angie]
Hospitality, Gloria, did a Great Job.

Need to consider getting another orange cooler for water for LGOS. Better option than water bottles.

Good Job Zena went very well
60 total swimmers swam this year, Last year there were 75.

Swimmers from Oregon were at the event this year. Numbers were impacted by competition with another event on the same day.

→ **Need to create a list of what merchandise BWAQ has. Please send a list of any merchandise you have to secretary Kaycie & a master list will be made.**

8) Upcoming Events:

a) 2018 Last Gasp of Summer. Mike M.

→ [see outline](#)

MEET DIRECTOR: ERIC DURBAN CO-MEET DIRECTOR: WENDY NEELY, however Wendy will not be able to attend the event

Event is Sanctioned by both USMS & USA swimming

The safety plan is the only thing that is shared in common between both USMS USA swimming, otherwise different forms are needed

FAST will be helping with USA swimmers

This is a BWAQ event and the proceeds will go to our club.

Hope to get enough donations for food. Zena was able to get donations from costco.
Lots of work with coordinating, additional help is needed.

Last year there were request for gluten free options. This should be easier this year. Last year the event had sandwiches were pre-packaged and therefore the bread was included and could not be left off.

In the past there have been 3 grills, 4 grills would be better as the grills were very busy and swimmers were inpatient waiting for their food.

Next year consider requesting donations from USA Swimming/PNS. Money is available but need to get request in in time to make the budget

Last year the club received \$35 per swimmer. This year it will be \$25 per swimmer in addition to \$1k from USA Swimming/PNS

Angela working on the media needs.

Consider talking our team member, Bob Condotta, who is a sports reporter to see if he knows how we can get coverage of this event.

NW Tri & Bike will Sponsor again— Wendy to follow up.

Gift for participation will be a towel

Plan to save stocking caps for another time

Need hospitality lead - Zena to help and will contact a swimmer in the club to assist as well.

Vender booths- NW swim shop came last year. Consider Jolyn,

-often vendors do not attend related to low sells

Announcer - needed, will ask Steve Colella if he would consider doing it again.

Wendy has someone to be head lifeguard

Usually about dozen or so lifeguards- usually give gift cards.

Need access to park for set up will need to be early, prior to park opening

Would like to be in around 0630 park at opens at 0800

Next LGOS meeting Tuesday Sept 4 at 6:30 okay to meet at Steve's office.

b) USMS Short Course Nationals no discussion

c) CHAMPS no discussion

9) **Newsletter (Zena)** no discussion

Board Members/Opening next year: Judy will be leaving the board after many years of being treasurer. Patti is willing to step in to the position. If elected that would leave the KCAC rep position open.

No other board members stepping down at this time.

Next Board meeting Sunday Oct 14 @ 0800.

Meeting adjourned at 2002