

## ***Saturday, October 14, 2017 BWAQ Board Meeting Minutes***

Meeting called to order: By *President* Steve Freeborn at 0846

**Board Members in Attendance:** Steve Freeborn, President; Dan Heagele, VP; Kc Wood, Secretary; Judy Williams, Treasurer; Angela Turley, Communications; Michelle Menkens, KCAC AM Rep; Scott Matthews, KCAC PM Rep; Kim Boggs, Evergreen Rep; Eric Durban, Covington Re;

**Board Members Absent:** Nellis Kim, Membership (*Head Coach:* Wendy Neely)

**Coaches & Team Members in attendance:** *Newsletter:* Zena Courtney,

1) Approval of [Minutes from August's meeting](#) (August 15<sup>th</sup>, 2017) Meeting -  
**Motion:** "Meeting minutes from March 18, 2017 be approved"  
MSA (moved/Seconded/Approved)

2) [Financial Report \(Judy\)](#)

a) [missed revenue \(Judy's email\)](#)

- Drop in income this month due to not receiving some income expected to level off
- Last event was LGOS, expected more profit, Did save hundreds of dollars on decreasing the number of porta-potties (may consider not getting them next year). Left over Merchandise, non-dated can be kept for next year (or two) \*will have a positive impact on profit next year. Merchandise not picked up -Judy emailed customer and offered to mail if postage was paid
- Club assistant error resulted in loss of ~ \$522 (less %5 fee) due to late entry fee was not charged due to an error on club assistant site. Club assistant offered to split the loss revenue. Also additional fee charged due to having a separate merchandise page (which could have pictures) – separate fee for items purchased on that page. BWAQ has used Club assistant for 7-8 years without much trouble in the past. Can consider changing to another company if needed. This was a difficult event to set up.
- Club credit card limit was increased, which was needed for this event.

- High Tech recently updated the system, therefore BWAQ may need to purchase the upgrade to be able to get the results back following a meet. Expected to be a couple of hundred to upgrade and only use it one a year. Question: Can PNA help or buy the upgrade for us? → Angula to contact PNA and ask if they can pay for the upgrade.
- \$200 back from seatac - following event, will use it for next year
- September 15 date for LGOS
- FWCC raised prices to \$9/ hour continues to be cheapest pool
- Saturday tri time at FWCC does club rent 2 lanes or 3?
- Right on target for projected budget
- YTD loss \$528, operating expenses are heavier at the end of the year- that why appear low at now. --overall doing well don't need to raise rates. Membership dipped in the summer but picked up in the fall.
- LGOS income to be updated once everything is final. Projected income from LGOS was \$14k, due to thinking we were getting more swimmers. There was an increase in swimmers but not the volume expected. Swimmers at LGOS request for vegetarian or gluten free food & a cookie. There was leftover food- could consider ordering less. Waiting for all to finish took a while and some swimmers left before awards.
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3) [Membership report](#) (attached) membership report reflecting folks in paid status and new members as of October 12.

→ request to be able to putting membership on hold for couple of weeks at a time for when swimmers are unable to attend or out of town.

BWAQ would not be able to do that for several reasons: Too labor intensive for volunteer board members to keep up with. The club costs don't change when there swimmers aren't there. BWAQ offers drop in swims for \$15 (punch card). For injuries members are able to put their membership on hold for a month.

Board considering doing a comparison of pricing with other USMS clubs

#### 4) **Scholarship**

No new donations for the Julie Montiel Scholarship fund

No new scholarships requests

#### 5) **Coach Updates** (Wendy)

##### **Comments from Wendy:**

##### Last Gasp of Summer

###### 1) Peach (good)

- Weather was sunny
- Great volunteers
- Swimmers & volunteers were happy
- FAST parents enforced the donations collecting for extra lunches
- Swimmers were seen wearing free hats
- Medals/ volunteer lanyard were loved
- Maritime showed and offered more support than knew existed
- NW Swim shop came through with discounted caps when Blue 70 could not.
- Lunch went smoothly
- Alaska parking lot was helpful.
- Money saved on decreasing number of Porta-Potties
- Positive comments on organization this year

###### 2) Pit (room for improvement)

- Attendance/ Income (less than expected) Club assistant fee issue.
- Confusion related to finish line or guides into shoot set up phase.
- 2 request for more bouys
- 5 request for vegetarian sandwich, 2 gluten free, Fruit

“All and all pretty darn good.”

##### Swim Defiance

- Agree with continuing with Swim Defiance Like Jim Davidson’s comment about tides- cancel swim if the tides are not right.
- Tides and conditions shifted this year which was out of our control, concern expressed about club’s responsibility if something went wrong.
- May consider tighter restriction on wet suit requirements.

### Lap Swim Class

- In January would like to host a 4 week learn to Lap Swim Class at the time we host Tri Time.
- Current class members could attend (assuming they are paying)
- Each week a new stroke, How to read pace clock ect.
- Advertise poolside at FWCC, MaryAnn has a brochure we can add as well
- Wendy will get the details to Angela & Nellis so it will be up on the website ASAP

### Google Calendar

- Will be completely updated by Monday.
- All KCAC dates are on until 1/5/18. Still need to add in Evergreen

### LGOS went well

- One swimmer was pulled from water. blanket in the boat would have been helpful for the person pulled from the water.
- communication could have been better
- Medical person should have the list of emergency contact
- Explorers did good job
- remind Age group swimmers to be mindful of the masters as to not knock them over.
- Have a Map in the safety briefing
- Buoys: request for more buoys. Not all buoys are equal & Scott is the buoy master!. Request to not use the cylinder buoys, they don't sit up correctly. First turn buoy could be marked differently
- new race director for LGOS, Eric is retiring & considering assisting or being co-director.
- [LGOS Recap](#) Most swimmers that swam two events swam the one mile then two mile. Treasurer Judy won a gold medal!
- Excellent day--
- Looked organized coming out of the shoot
- video of starts and finishes was taken
- Positive feedback about saying names of swimmers rather than their number for winners
- A few of the extra hats will be added to the first aid/warming supplies for event.
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### Swim Defiance--

- Jim Davidson want the race to go "it's a good race".

- Have a cut off for *water temperature* should be considered for non-wetsuit race, cancel if water temperature is too cold. Check other organizations for what their cut offs are. *Tides* need to be considered, No low tide swims and if the tide shifts cancel the race.
- Consider scheduling for next two years as scheduling as it has been challenging (so for 2018 & 2019) Looking into August dates as the water temperature will be warmer. Challenges with schedule due to limitation from park & conflicts.
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- Need person who read exactly what is written for announcements

**6) Upcoming Events:**

- a) .2018 Swim Defiance TBD
- b) 2018 Last Gasp of Summer September 15 .

**7) Annual Meeting: November 11 @ FWCC 8:30 to 1000**

**Need 1 ½ to 2 hours → Steve to reserve room, Angela to get email out to club**

**8) Nominating Committee for 2018 Board**

Zena nominated for nominating committee - will need two other  
MSA

**9) Newsletter (Zena)**