

## **BWAQ Meeting Minutes- March 18, 2017**

Meeting called to order: By *President* Steve Freeborn at 0900

**Board Members in Attendance:** *President* Steve Freeborn, *Secretary*, Kaycie Wood, *Treasurer*, Patti Cunningham, *KCAC PM Rep*, Scott Matthews, *Evergreen Rep*, Kim Boggs, *Covington Rep*, Eric Durban.

**Board Members Absent:** *Vice President* Dan Haegele, Judy Williams, *Membership*, Nellis Kim, *Communications*, Angela Turley, *KCAC AM Rep*, Michelle Menkens, *KCAC Brunch Rep*,

**Coaches & Team Members in attendance:** *Newsletter:* Zena Courtney, **Coaches Absent:** *Head Coach:* Wendy Neely;

### **Approval of Minutes from [February 4, 2017 Meeting](#) -**

Discussion: Grammatical & spelling errors, removal of unnecessary information including 'Post Card' email

**Motion:** "Meeting minutes from February 4, 2017 be approved"

MSA (moved/Seconded/Approved): unanimously approved

### **Financial Report (Judy)**

Judy was ill and not able to attend. [Financial Reports](#) attached including the budget and actuals thru February are the reports she provided.

Reports reviewed

### NW Tri & Bike have been sponsors.

→ They will give BWAQ members a discount on gear including wetsuits but not swim suits.

→ If they are interested in being the primary sponsor for CHAMPS they will need to donate more than \$1,000.

→ They offer group orders but require notice, example- Water bottles.

→ sponsorship letter

→ Club could sell swim buoys - options to rent or buy, club would like to make \$5 on each buoy.

### Letter from Wendy Lessons:

-Beginners have changed to USMS Adult Learn to Swim 3 swimmer max per

USMS insurance

- We have a volunteer certified instructor Kevin Wong teaching want to promote and get more internal volunteers
  - We will be hosting a free adult learn to swim the last Sunday 4/26 in place of Workout
  - Will call on volunteers 3 swimmers per teacher/ how many adults we can handle will be on how many volunteers we can get
  - Will host a training for that day
  - Put out press release and see if we can get media coverage or at least news Paper
  - Free to anyone 18 or old
- *April is National Learn to Swim Month*

### Open water swims.

Scheduling:

- Concern that lake swims were not well attended due to not well published.
- Email confirmation was asked for lake swims, limiting some from participating
- consider cost for coach vs amount of swimmers
- Question: How best to schedule and have good attendance?
  - Plan to have No minimum swimmer requirement, Have defined schedule & have post it.
  - Cancellation - (for weather ect.) Blast Emails will be sent

Coaching compensation for Open water swims:

-Open water coaching requires the coach to bring a boat. Swimmer are able to help load and unload the boat at the lake. Coaches still have to care for the boat at home requiring additional time & effort.

**Motion-** BWAQ to pay coaches an additional hour for open water swims to compensate for preparation time.

MSA: unanimously approved

**Action**→ Open water swim to be scheduled and posted.

Discussion about open water swim events:

Water way cannot be owned or rented. The tides impact event scheduling. For the LGOS swim event the boats have precedence because they routinely schedule that race the same time each year, where LGOS schedule has varied.

If we are doing two races per summer -"no events in the park needs" to be clarified as we are not 'officially' in the park we are on the beach.

*Fat Sammon* was linked to Seafair- now has moved.

Move *Swim Defiance* to August- need communication with Metro Parks.

### **Membership report** (Nellis)

Nellis was unable to attend but sent notes and the updated [February Membership reports](#). The member/membership count is based upon those who had registered and paid as of 2/28. We've had a couple more folks join up in March that are not included in this count. The precipitous drop in numbers is due to cleaning up the rolls- especially of punch card users. I used feedback from the coaches to change a number of folks who have been absent and non-responsive to inactive status.

Reports were reviewed.

Concern expressed about expired USMS membership for swimmers who are currently swimming- This is an insurance issues and needs to be correct straight away. Also these swimmers cannot participate in Champs if they are not active USMS members.

**ACTION:** Coaches need to notified of the swimmers who are swimming with BWAQ and still need to renew their USMS Membership. Coaches will then notify swimmers.

### **Scholarship** (no new scholarships)

Steve Freeborn will write something on the scholarship for the newsletter

### **Structure Swim lessons/ Adult learn to swim** (Wendy)

Change Lessons to Adult learn to swim- Insurance requirements may change if name changes. Discussion about having Both Adult learn to swim and Tri time at same time.

**ACTION-**Clarify insurance and reason behind the change.

From Wendy's letter:

#### Lessons

- \_\_\_\_\_ -Beginners have changed to USMS Adult Learn to Swim 3 swimmer max per USMS Insurance
- We have a volunteer certified instructor Kevin Wong teaching want to promote and get more internal volunteers
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## **Champs/LGOS/Swim Defiance**

PNA Champs and Zone Meet – April 8<sup>th</sup> and 9<sup>th</sup>

Swim Defiance – June 3<sup>rd</sup>

Last Gasp of Summer – September 23<sup>rd</sup>

### **-Events:**

April 8-9      **Champs**

### **Checklist-** Steve reviewed the checklist

Team size needs to be determined- need to make the divisions for large medium & small teams. Angie to help

T-Shirts have been ordered.

Hillary will be announcing

Singers to be finalized.

Awards- Need new zone ribbons

Hospitality- Kim & Lynn have net a couple of times need donations - Baked goods,

Need more volunteers in hospitality → Blast email to go out.

Bottle water is gone through quickly

Kim to talk to Angie → Angie to send all communication out.

Relays (Wendy will not be at Champs)

Timers→ Scott has group of boy scouts organized → need to make sure breaks are scheduled for timers this year. Team that this group timed for in November didn't get adequate breaks & the boys need breaks. Champs did well in the past just need to make sure we continue to do so.

Coach of the Year→ emails can be sent to Matt for nominations.

[matthewedde@outlook.com](mailto:matthewedde@outlook.com)

Dawn Musselman award → emails can be sent to Steve Peterson

[speterson@bandwagon.net](mailto:speterson@bandwagon.net)

June 3      **Swim Defiance** (Zena)

Change of start time due to Tacoma Yacht Club event:

*The Coast Guard has alerted me that the Tacoma Yacht Club (office is just east of Point Defiance Ferry terminal) will also be conducting their annual sailboat race on June 3rd at 10AM and they plan to cross in the middle of the channel from East to West until 10:30am minutes. We can work out a co-joined usage plan where TMI/Pierce Fire and the sailboats coordinate on VHF radios OR work with them to share the water. Here are the alternatives for race changes:*

*Race Day Schedule*

<i>05:45 AM</i>	<i>Swimmer Check in opens</i>
<i>06:45 AM</i>	<i>Mandatory swimmer Safety Briefing</i>
<i>07:10 AM</i>	<i>5K Race start</i>
<i>07:35 AM</i>	<i>3K swimmers leave Pt. Defiance to Tahlequah, Vashon Island on board WA State Ferry</i>
<i>08:00 AM</i>	<i>3K Race start</i>
<i>08:02 AM</i>	<i>3K Julie Montiel Friends and Family Wave Race Start</i>
<i>08:15 AM</i>	<i>Expected first 5K finisher</i>
<i>09:40 AM</i>	<i>Expected first 3K finisher</i>
<i>10:02 AM</i>	<i>3K/5K Swimmer CUT-OFF time</i>

*We can discuss at the end of the next Board meeting*

Request for Kim and Lynn to do hospitality for event

Poverty bay has loaned some equipment in the past  
Scarfs vs socks for swim defiance discussed. Scarfs agreed upon. Two scarf example were presented to consider.

Tent last year brough by Rachele → would like to have again Steve can bring heaters.

**Action** → Planning meeting

Work on safety planning, difficult getting all groups together.

Sept 23      **Last Gasp of Summer**

Scott to do hospitality and Swim

Julie had a BBQ- Ask her family if they would like to donate it to BWQA

Wood ad for google- for Nonprofits to make our name pop - Important for LGOS as this is a national event.

**How we support the community:**

Scholarships is a good way we support others.

Would we like to consider other ways to support the community or would that be spreading the club too thin.

Discussion about event specific way to support - If we added a small support to a community affiliation people may be more likely to sign up & as a way to help others. It could enhance marketing.

Consider Ashley House ( <http://www.ashleyhousekids.com/> ) - a nonprofit for kids transitioning from hospital to home. Steve has a son born with birth defects and Ashley House was a resource for his family.

Currently there are 6 houses, Currently Ashley is designing homes for older kids. A new house is underway in Edgewood, & will be ready to open soon. Kids from all over have benefited from this resource. In addition Ashley has received international interest & is being used as an example to create similar places abroad.

Ashley also works on emotional and behavior issue for kids dealing with rejection. They have 100 employees.

Swim Defiance - Plan to support community with environmental awareness

Plan→ Consider if BWAQ is interested (for next year) to add this type of giving back to the community as part of one specific event.

Can add link to organization we are support on our web page (& hopefully vise versa).

Asked- Why (or what makes us) are we a Non-profit?

Marketing

**ACTION**→ Need to order business cards (for swimmer to hand out)

Summer swim scheduling -Zena to work with Jim Davidson on balancing summer swims

Best times for different swims

Back to back weekds has some challenges

List of all 'reasonable' open water swim, (Race vs Swims)

**Schedule next meeting: Saturday, May 4, 2017**

**Meeting adjourned at 1028**