

## 2018 Blue Wave Aquatics' Membership Payment Policies

Standard monthly rates are remaining the same as 2017. Fund raising events, such as the Last Gasp of Summer and PNA Champs augment dues. Please support BWAQ fund raising events by volunteering and/or participating. 2018 Standard Monthly Rates are:

- \$50 – Swim Team Minimum (1 swim/week)**
- \$68 – Swim Team Basic (2 swims/week)**
- \$80 - Swim Team Unlimited (3+ swims/week)**
- \$15 - Swim Team Drop-in (Punch Card \$65 for 5 swims)**

In 2018, swim team dues may be paid quarterly or annually at a discounted rate:

- \$143 per quarter for Minimum
- \$194 per quarter for Basic
- \$228 per quarter for Unlimited
- \$570 per year for Minimum
- \$770 per year for Basic
- \$900 per year for Unlimited

**New Swimmer Discount** of 50% applies to the first month's dues and may be applied only once. The discount is available **only to new BWAQ members**. Returning members are not eligible for the 50% discount.

### Payment Options:

**Recurring credit/debit card.** The monthly transaction will be made on the 1st of each month. Quarterly memberships will be processed on the first day of the calendar quarter (January 1<sup>st</sup>, April 1<sup>st</sup>, July 1<sup>st</sup>, October 1<sup>st</sup>). Credit/debit card transactions for annual memberships will be confirmed with the member prior to processing. If you change credit/debit cards or your card expires, please login to your online Club Assistant account and **Edit Payment Info before the 1st of the month**, so that your transaction will not fail. Failed transactions are very time consuming for the membership coordinator. If failed transactions are not corrected by the 15<sup>th</sup> of the month, a \$10 late fee will be charged.

**Cash or check payments.** Payments are due on the 1st of the month. Make checks payable to Blue Wave Aquatics (BWAQ). **You may give your payment to head coach Wendy Neely or Treasurer, Patti Cunningham. The other coaches are not set up to accept your cash/check payments. If you do not swim with Wendy, please mail checks to: Blue Wave Aquatics, PO Box 24083, Federal Way, WA 98093.**

**Electronic Fund Transfer (EFT).** EFT is similar to a check, but funds are electronically transferred between banks. Select payment type of check in Club Assistant if you plan to pay with EFT. An EFT service, POPmoney, is offered by BECU. Check with your bank to find out what services they offer. The Blue Wave Aquatics checking account information needed for EFT is available upon request by contacting the Club treasurer at [Treasurer@bluewave-aquatics.com](mailto:Treasurer@bluewave-aquatics.com).

### Late Payments

If payment is not received by the 15<sup>th</sup> of the month, or by the 15<sup>th</sup> of the quarter for quarterly dues, a **\$10 late fee** will be assessed. An invoice will be sent by the 10th of the month if payment

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has not yet been received. Making your payment on the first of the month saves the treasurer time and you do not get nagged or risk a late penalty. If full payment is not received by the beginning of the following month, swimming privileges will be **revoked**.

### Adult Learn-to-Swim

Group Adult Learn-To-Swim (ALTS) lessons are offered on regular basis with new sessions starting each month. ALTS is designed to teach non-swimmers basic immersion, breathing, freestyle stroke, and treading water. Classes are limited by USMS rules to three swimmers per instructor. Participants must enroll for each session individually. Participants may attend one session of ALTS without a USMS membership. Participants who wish to attend additional sessions must register with USMS. Drop-ins and make-up classes are generally not available and must be arranged in advance with head coach Wendy Neely.

- \$62 – One, 4-lesson session of ALTS

### Cancellation/Refund Policy

To cancel or change your member status, members must notify the Blue Wave Aquatics' Membership Coordinator **BEFORE the end of the month**. Please e-mail the Membership Coordinator at [Membership@bluewave-aquatics.com](mailto:Membership@bluewave-aquatics.com). Requested changes will apply to the following month. For example, notification is required by January 31st to change/cancel February. Otherwise, you will be charged for the next month. This applies to all payment types (credit card/debit card/check/cash/EFT).

### **Refund of dues may be requested for serious injury, illness or family emergency only.**

Requires approval by the Board. No refunds will be given for Punch Cards. However, your punch card will not expire.

### Privacy

All payment information is confidential and is maintained on a secured network. Your name is provided to our team sponsor, Northwest Tri and Bike, for the purposes of obtaining your team discounts. We do not otherwise share or distribute member information.

### The Julie Montiel Scholarship Fund

This scholarship fund was established in 2017 to help team members who are experiencing financial difficulty pay for swimming. The [scholarship request](#) form is available on the [BWAQ website](#). Normally, the scholarship request is for three months at 50% discount and may be renewed by submitting another request, if needed. The request is confidential with only the Board and coach knowledgeable of the request.

### USMS Registration

Each swimmer, including swimmers using punch cards, is responsible for maintaining current membership with U.S. Masters Swimming (USMS). This provides liability insurance for yourself and the team. You must register every year and pay the annual fee (\$56 in 2018). Registration is available on the USMS ([www.usms.org](http://www.usms.org)) or PNA ([www.swimpna.org](http://www.swimpna.org)) websites. You may also register for USMS when you log in to BWAQ Team Registration.

**New swimmers** are offered a one-week trial at no charge. If you decide to join, you must register with both USMS and Blue Wave Aquatics (BWAQ) online. If you are a new member who joins after the 10th of the month, the first month's dues will be pro-rated.

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**Family Discount** is available for two family members (spouse, partner or adult child) living at the same address. The first family member will be charged the full membership fee, and the second swimmer will receive a 25% discount. If family members have chosen different membership types, the full rate will apply to the swimmer with the highest rate. The family discount rate also applies to Adult Learn-to-Swim classes.

**Volunteer** work for Blue Wave Aquatics is a great way to keep monthly fees from increasing. Consider donating time/food/raffle items to PNA Champs in April, Swim Defiance in August, and Last Gasp of Summer in September.

**Board Members** contribute a significant amount of time and effort to keep the team functioning and improving. The Treasurer, Membership, Communications, and Secretary positions, and the graphic artist, receive a 50% discount on dues for the considerable time and effort they provide to BWAQ. The newsletter editor receives a 50% reduction in dues each month for the month following a published newsletter. If no newsletter is published, dues will be full price. Discounted dues for the Treasurer, Membership, Communications, and Secretary Board members are used as an incentive to encourage qualified candidates to run for Board positions. If you are interested in being on the Blue Wave Aquatics Board of Directors, you are encouraged to attend Board meetings and to let your interest be known to any Board Member or the Nominating Committee which convenes in October to identify candidates for the following year.

If you have any questions, please do not hesitate to contact me!

Best Regards,

*Nellis Kim*

Blue Wave Aquatics Membership Coordinator

[Membership@BlueWave-Aquatics.com](mailto:Membership@BlueWave-Aquatics.com)